

213 Listening Room

213 Orchard Street

Cincinnati, Ohio 45202

213listeningroom.wordpress.com

Venue Description

We are an independent arts venue located in a private home in Cincinnati's historic Over-the-Rhine neighborhood. We specialize in small events—house concerts, film screenings, poetry and book readings, discussion groups, and other gatherings.

Events are invite-only or require pre-sale tickets or RSVPs.

All events are organized in cooperation with local (and visiting) artists for the sole benefit of either the artists themselves or as fundraisers for their chosen nonprofits.

Please contact us if you have any questions or concerns about our standard event details and procedures. We are flexible and accommodating and **all details are negotiable**, based on the needs of the visiting artist.

213 Listening Room Contacts

Hosts

John and Liz McEwan

213 Orchard Street

Cincinnati, Ohio 45202

513-633-4842

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Booking/Promotion

Brian Ferry

513-289-3630

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213 Listening Room- Cincinnati, Ohio

Venue Details

Our goal as hosts is to provide a comfortable, intimate setting for performing artists to share their craft and interact with an engaged audience.

Please contact us if you have any questions or concerns about our standard event details and procedures. We are flexible and accommodating and **all details are negotiable**, based on the needs of the visiting artist.

1) Performance Space, Sound, Lighting:

Our performance space is in the lower level of a three-story rowhouse and includes a small side entrance, a bathroom, and a large 15'x27' library. The second floor of our home includes a large kitchen and another bathroom, with a casual living room that can be used as a "green room" for the artist. The kitchen area is usually made public (with refreshments available for guests), but can be made private at the artist's request.

The library comfortably seats 12-20 at tabled seating, 35-45 in row seating with/without the use of the piano. We have 45 chairs/seats and two buffet-size folding tables in-house. Extra tables or chairs can be rented (at no cost to the artist). All will be set up by the hosts prior to the artist's arrival.

We have a medium-quality Fischer baby grand piano available for use that, if being used, will be tuned within two weeks of the scheduled event.

We do not have a stage. The designated performance space will be small and floor-level. It can accommodate a solo artist or small acoustic or piano-based ensembles.

Many solo performances are done fully acoustic. We do not own an in-house PA, but a Bose L1 compact Model II PA system is available for our use, if needed. We do not have a professional technician available, but we are competent to set up and run the PA at an acceptable level for our small space. Any necessary microphones, cables, and stands will be provided according to prior arrangements made between the artists and management. Many artists prefer to supply their own microphones and cables.

We do not provide special lighting for events.

2) Dressing Room:

As stated above: The second floor of our home includes a large kitchen and another bathroom, with a casual living room that can be used as a “green room” for the artist. This area is usually made public during the event (with refreshments available for guests), but can be made private at the artist’s request.

3) Merchandising:

Upon request, we can have 1 small table set in the main entrance of the venue for merchandise sales. 1 adult volunteer can be available for checking in guests as they arrive and selling merchandise before/after the show, to the artist’s specifications. The venue can provide petty cash for cash ticket and merchandise sales, if necessary.

4) Accommodations:

We do not pay for hotel accommodations for visiting artists, but local, comfortable accommodations can be arranged. This means: a private sleeping quarters and bathroom, with access to a kitchen. This will likely be in another private home.

Simple overnight accommodations are always available for visiting artists at our home.

We live in an active, walkable urban area with a lot to see and do. We are happy to make recommendations and/or serve as “tour guides” while out-of-town artists are in the area.

5) Runner / Local Transportation:

A runner or transportation can be made available for small trips the day of the event.

6) Day of Show Schedule:

Events are usually held at 7 or 7:30pm, with doors opening an hour prior to the event. Most events end at 9:30 or 10pm. We suggest that artists arrive two or three hours prior to doors opening, to allow time for a brief soundcheck and a meal. Our goal is to have our home set up and ready by 4pm on the day of the event.

7) Meals:

We provide a hearty, homemade meal for visiting artists and their guests the day of the event. Please make us aware of how many people will be present and any dietary restrictions or

allergies so we can accommodate them. Snacks are also available and breakfast will be provided along with any overnight accommodations.

8) Guest List:

Depending on required ticket sales, we can usually accommodate an artist's small "guest list" for free concert admission. Please take our limited space into consideration before promising free tickets to fans.

9) Opening Artists:

If desired, we will be happy to recommend a local act to open for artists who are touring alone. No opening acts will be scheduled without the visiting artist's consent and approval.

10) Ticket Sales and Publicity:

Tickets are sold between \$12-20. For local or regional artists, this usually guarantees between \$400-600. For regional or national artists, this usually guarantees between \$500-800. Contractual agreements and guarantees can be made, if necessary. Ticket prices are negotiable, based on the local fan-base for the visiting artist.

All profit from ticket sales, after any online processing fees, will be given directly to the artist. Apart from the joy of hosting and participating, the venue and hosts do not benefit financially from hosting these events.

Tickets can either be handled A) by the artist or B) by the venue via an online service such as Eventbrite or Brown Paper Tickets, or C) by the venue via a strict RSVP-only system. Our preference is for the artist to handle the ticketing and payment completely on their own. This helps us maintain legality in operating a private, non-licensed venue.

Walk-up tickets are only made available if pre-sales are low. Ticket sales and publicity are usually done as a cooperative effort between the artist and venue. If the artist chooses to handle their own ticket sales, they will forward the venue a list of registered ticket-holders prior to the event. If the venue handles ticket sales, the artist agrees to promote the event by posting a link to the event information on social media and their website.

The artist or their management will provide the venue with any preferred promotional materials.

Because we are a small, independent venue, we do not engage in large, public event promotion.

11) Financial Settlement:

Unless other arrangements are made, or unless all ticketing is handled solely by the artist, all payments to artists will be made in cash on the day of the event, after final ticket sales. (This usually means after the final set is completed.) If preferred, a check can be made out to the artist or their management Company.

(One benefit of artists handling their own ticket sales online, prior to the event, is an efficient, direct payment.)

Some artists have made their events fundraisers for a chosen charity or nonprofit. This is up to the discretion of the artist.

12) Cancellation:

In the event that the hosts themselves are suddenly unavailable to host the agreed upon event, a substitute host will be made available at the venue.

Other grounds for cancellation will be discussed based on the contractual requirements of visiting artists.